



MISCELLANEOUS WATER CONSTRUCTION PERMIT REQUIREMENTS

- **Plan:**
A copy of a facility map, site plan, development plan, or water plan showing location of the existing water lines, and the proposed location of the water main, service, and/or private fire service work to be installed.
- **Bid:**
Itemized bid for construction of the water service and/or private fire line, including (but not limited to) all costs associated with applicable pavement cuts and replacement, excavation, backfill, materials, and any other elements associated with the “public” system. The public system is all water mains, fire hydrants, and water services up to and including the meter (including the meter box). For private fire lines, only the tapping sleeve and valve are considered the “public” portion when on private property. For private fire lines in public right-of-way, the public vs. private delineation occurs after a second valve installed at the property line, as determined by the District.
- **Inspection Fees:**
Inspection Fees and Backflow Inspection Fees are as indicated on the [Development Fees](#) webpage. Print and fill out the [Inspection Fee Form](#) to calculate the appropriate inspection fee amount. Backflow inspection fees only apply to non-residential water services or services on properties with active wells.
- **Water Construction Permit:**
The water construction permit shall be issued prior to construction. The plan, itemized bid, and all necessary inspection fees are due at the time of permit issuance.
- **Pre-construction Meeting:**
Once the permit is issued, a pre-construction meeting shall be scheduled on-site with the District Inspector prior to commencement of construction.
- **Water Meter Applications:**
After acceptance of the installations by the District Inspector, if applicable, download and fill out the fillable PDF application from our [Water Meter Applications](#) webpage. Water Service Connection Fees for a meter (“Total Fee” for the size meter desired) are also published on our [Development Fees](#) webpage, and will automatically calculate on the downloaded fillable application form. Installation of water meters typically occur within 3-5 working days after receipt of application and payment.

NOTES:

- A copy of the water construction permit and the MDWID Supplemental Specifications and Details shall be on-site at all times during construction.
- Acquisition of all applicable right-of-way permits and requirements related to the right-of-way jurisdiction are the responsibility of the contractor.
- If the work above is associated with an engineered water plan, or require further easement on private property, additional requirements will apply.
- Contact Engineering (575-8100, engineering@metrowater.com) regarding questions on the above requirements.